

**NOTICE OF REGULAR MEETING OF THE BOARD OF DIRECTORS  
DEER CREEK WATER DISTRICT  
3344 Deer Creek Drive  
Parker, Colorado**

[www.deercreekwaterdistrict.org](http://www.deercreekwaterdistrict.org)

**NOTICE OF A SPECIAL MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Gary McIntyre	President	2022/May 2022
Lyle Penner	Vice president	2023/May 2023
Dave Lunka	Treasurer	2023/May 2023
Jean King	Assistant Secretary	2023/May 2022
<b>VACANT</b>		2022/May 2022
David Solin	Secretary	

**DATE:** November 11, 2021 (Thursday)

**TIME:** 6:30 P.M.

**PLACE:** THIS DISTRICT BOARD MEETING WILL BE HELD BOTH IN PERSON AT THE DISTRICT'S OFFICES, **3344 DEER CREEK ROAD, PARKER COLORADO**, AND BY CONFERENCE CALL.

IF YOU WOULD LIKE TO ATTEND THIS MEETING VIA TELECONFERENCE, PLEASE CALL IN TO THE CONFERENCE BRIDGE AT **1-877-250-3814** AND WHEN PROMPTED, DIAL IN THE PASSCODE OF **5592663**.

**I. PUBLIC COMMENTS**

**II. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices.
- C. Review and approve the Minutes of the October 14, 2021 Special Meeting (enclosure).
- D. Discuss §32-1-809, C.R.S.–Transparency Notice reporting requirements and mode of eligible elector notification.

**III. FINANCIAL MATTERS**

- A. Review and ratify approval of the payment of claims through the period ending as follows (enclosure):

Fund	Period Ending Oct.30, 2021
General	\$ 16,639.17
Debt	\$ -0-
Capital	\$ 970.00
Enterprise	\$ -0-
<b>Total</b>	<b>\$ 17,609.17</b>

- B. Discuss Ready Reserve funding.
- C. Review Billing Reports for the Month of October (enclosures).
- D. Consider engagement of Haynie & Company, Inc. to perform the 2021 Audit for an amount of \$11,000.00.
- E. Conduct Public Hearing to consider Amendment to 2021 Budget and (if necessary) adoption of Resolution to Amend the 2021 Budget and Appropriate Expenditures.
- F. Conduct Public Hearing on the proposed 2022 Budget and consider adoption of Resolutions to Adopt the 2022 Budget and Appropriate Sums of Money and Set Mill Levies for General Fund \_\_\_\_\_, Debt Service Fund \_\_\_\_\_ for a total mill levy of \_\_\_\_\_ (enclosures – Draft Budget, Final Assessed Valuation and Resolution).
- G. Consider authorizing the District Accountant to prepare and sign the DLG-70 Mill Levy Certification form for certification to the Board of County Commissioners and other interested parties.

- H. Consider appointment of District Accountant to prepare 2023 Budget and set date for public hearing for (\_\_\_\_\_, 2022).

#### IV. LEGAL MATTERS

- A. Discuss May 3, 2022 Regular Directors' election regarding new legislative requirements and related expenses for same. Consider adoption of Resolution No. 2021-11-\_\_\_\_; Resolution Calling a Regular Election for Directors on May 3, 2022, appointing the Designated Election Official ("DEO"), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 25, 2022. Discuss the need for ballot issues and/or questions.
- B. Review and discuss Letter from Collins, Cockrel & Cole, P.C. regarding firm's transition (enclosure).

#### V. OPERATIONS & MAINTENANCE MATTERS

- A. Field Services Report.
- B. Discuss meter pit assessments and refurbishing.
- C. Discuss status of website.
  - 1. District email address
- D. Discuss 6.6 acre parcel.
- E. Discuss updating governing documents.
- F. Discuss Water Plant.
  - 1. Landscaping
  - 2. Basement lighting
  - 3. Window blinds
  - 4. Status of sale of old generator
  - 5. Railing paint
  - 6. Chlorine tank
- G. Discuss Wells
  - 1. ERTs for well meters
  - 2. Electrical boxes and controls
- H. Discuss and approve \$300 payment to settle asphalt damage claim.
- I. Discuss changing locate notification form for 811 Copy Code.
- J. Discuss legal notice methods.

#### VI. OTHER MATTERS

#### VII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2021.**

##### Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.