

**BUDGET RESOLUTION**

**(2024)**

**CERTIFIED COPY OF RESOLUTION**

STATE OF COLORADO )  
 ) ss.  
COUNTY OF ELBERT )

At the regular meeting of the Board of Directors of the Deer Creek Water District, County of Elbert, Colorado, held via Zoom at the following link:  
<https://us06web.zoom.us/j/83359846553?pwd=OE7hQM2zdJaaR2BWbbfTYQMYYVVP5J.1>

there were present:

Kevin Kirkwood, President  
Jean King, Vice President  
Nicholas Linch, Treasurer  
Kirk Schroeder, Director

Also present were;

Sue Blair  
Ashly Dorey

The District Manager reported that, prior to the meeting, each of the directors were notified of the date, time and place of this meeting and the purpose for which it was called. The District Manager further reported that this is a regular meeting of the Board of Directors of the District and that a notice of the meeting was posted in accordance with statute.

Thereupon, Director Kirkwood introduced and moved the adoption of the following Resolution:

RESOLUTION

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR TO HELP DEFRAY THE COSTS OF THE GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DEER CREEK WATER DISTRICT, ELBERT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2024 AND ENDING ON THE LAST DAY OF DECEMBER 2024.

WHEREAS, the Board of Directors (the “Board”) of the Deer Creek Water District (the “District”) has authorized its consultants, treasurer and legal counsel to prepare and submit a proposed budget to said governing body no later than October 15, 2023; and

WHEREAS, the proposed 2024 budget has been submitted to the Board for its consideration; and

WHEREAS, upon due and proper notice, posted in accordance with Colorado law and published on Thursday, October 26, 2023 in the Elbert County News, said proposed budget was open for inspection by the public at a designated place, a public hearing was held at 6:30 PM on Thursday, October 26, 2023, and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, the budget being adopted by the Board has been prepared based on the best information available to the Board regarding the effects of Article X, Section 20 of the Colorado Constitution; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DEER CREEK WATER DISTRICT, ELBERT COUNTY, COLORADO, AS FOLLOWS:

Section 1. Summary of 2024 Revenues and 2024 Expenditures. That the estimated revenues and expenditures for each fund for fiscal year 2024, as more specifically set forth in the budget attached hereto, are accepted and approved.

Section 2. Adoption of Budget. That the budget as submitted, or as amended, and attached hereto and incorporated herein is approved and adopted as the budget of the District for fiscal year 2024.

Section 3. 2024 Levy of General Property Taxes. That the foregoing budget indicates that the amount of money from property tax revenue necessary to balance the budget for the General Fund for operating expenses is \$136,450, and that the 2024 valuation for assessment, as certified by the Elbert County Assessor, is \$15,364,239. That for the purposes of meeting all general operating expenses of the District during the 2024 budget year, there is hereby levied a tax of 8.881 mills upon each dollar of the total valuation of assessment of all taxable property within the District.

Section 4. Certification to Board of County Commissioners. That the attorney, accountant or manager for the District is hereby authorized and directed to certify to the Jefferson County Board of County Commissioners, no later than January 10, 2024, the mill levies for the District hereinabove determined and set. That said certification shall be substantially in the same form as attached hereto and incorporated herein by this reference.

Section 5. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

Section 6. Budget Certification. That the budget shall be certified by the Secretary/Treasurer/Vice President of the District, and made a part of the public records of the District.

The foregoing Resolution was seconded by Director King.

RESOLUTION APPROVED AND ADOPTED ON DECEMBER 5, 2023.

DEER CREEK WATER DISTRICT

By:  \_\_\_\_\_  
President

ATTEST:

 \_\_\_\_\_  
Vice President

STATE OF COLORADO  
COUNTY OF ELBERT  
DEER CREEK WATER DISTRICT

I, Jean King, hereby certify that I am a director and the duly elected and qualified Vice President of DEER CREEK WATER DISTRICT (the "District"), and that the foregoing constitutes a true and correct copy of the record of proceedings of the Board of Directors of said District adopted at a meeting of the Board of Directors of the District held via Zoom at 6:30 PM on Tuesday, December 5, 2023, as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2024; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown.

Subscribed and sworn to this 5 day of December, 2023.

DocuSigned by:  
  
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\_\_\_\_\_  
Vice President

**EXHIBIT A**  
**2024 BUDGET DOCUMENT & BUDGET MESSAGE FOR**  
**DEER CREEK WATER DISTRICT**

**DEER CREEK WATER DISTRICT**

**2024 BUDGET**

**SUMMARY OF SIGNIFICANT ASSUMPTIONS**

**DEER CREEK WATER DISTRICT  
2024 ADOPTED BUDGET  
WITH 2022 ACTUAL AND 2023 ESTIMATED AMOUNTS  
FOR THE YEARS ENDED AND ENDING DECEMBER 31,**

	<b>2022 Actual</b>	<b>2023 Estimated</b>	<b>2024 Adopted</b>
<b>REVENUES</b>			
Property taxes	\$ 113,202	\$ 110,316	\$ 136,450
Specific ownership taxes	18,184	17,400	20,468
Water usage fees	148,765	133,669	150,000
Enterprise fees (284 customers, \$49/month)	165,491	166,404	166,992
Fixed fees (284 customers, \$39.50/month)	54,058	134,142	134,616
Late fees & penalties	6,737	9,465	5,000
Interest	1,448	3,800	3,000
Miscellaneous	6,850	44,131	-
Total revenues	<u>514,735</u>	<u>619,327</u>	<u>616,526</u>
<b>EXPENDITURES</b>			
<u>General</u>			
Accounting and management	56,995	47,323	45,000
Audit	8,000	2,245	3,000
County treasurer fees	3,328	3,243	4,094
Customer payment processing	22,708	28,137	25,000
Dues	1,315	1,010	1,400
Election	606	727	-
Insurance and bonds	10,266	12,665	13,000
Legal	1,300	3,000	3,000
Bank fees	1,050	350	300
Postage and supplies	2,151	2,000	1,500
Reserve - required by law	-	-	4,800
<u>Debt Service</u>			
BOK leases principal (3/17/23)	25,724	13,127	-
BOK leases interest	889	179	-
Bond principal (12/15/28)	84,000	88,000	92,000
Bond interest	31,328	27,590	23,674
SRF principal (5/1/40)	102,054	104,621	107,253
SRF interest	58,544	55,977	53,345
<u>Operations and maintenance</u>			
Electricity - Core Electric	31,041	27,140	30,000
Generator maintenance - annual contract	-	1,950	1,950
Locates - Diversified Underground	11,835	8,000	8,000
Maintenance - Browns Hill	-	13,678	7,500
Maintenance - Colorado Pump	1,133	16,107	15,000
Maintenance - Core and Main	-	10,368	8,000
Maintenance - Core Industries	48,888	40,000	20,000
Maintenance - Copper mitigation - engineering	-	-	35,000
Maintenance - Copper mitigation - ORC	-	-	8,000
Maintenance - Cellular meter purchase	-	-	47,000
Maintenance - Cellular meter installation	-	-	24,000
Maintenance - Emergency pipe repair	13,866	10,000	20,000
Maintenance - ORC	36,913	45,000	40,000
Maintenance - water plant and open space parcels	10,000	5,000	10,000
Maintenance - other vendor	17,630	8,180	4,500
Propane for generator - annual contract	-	1,344	3,000
Septic tank pumping - annual contract	670	2,115	2,400
Telephone	1,260	1,220	1,250
Total expenditures	<u>583,494</u>	<u>580,296</u>	<u>662,966</u>
<b>NET CHANGE IN FUND BALANCE</b>	(68,759)	39,031	(46,440)
<b>BEGINNING FUND BALANCE</b>	<u>200,238</u>	<u>131,479</u>	<u>170,510</u>
<b>ENDING FUND BALANCE</b>	<u>\$ 131,479</u>	<u>\$ 170,510</u>	<u>\$ 124,070</u>



**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

TO: County Commissioners<sup>1</sup> of ELBERT COUNTY, Colorado.

On behalf of the DEER CREEK WATER DISTRICT,  
(taxing entity)<sup>A</sup>

the BOARD OF DIRECTORS,  
(governing body)<sup>B</sup>

of the DEER CREEK WATER DISTRICT,  
(local government)<sup>C</sup>

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 15,364,239 assessed valuation of: (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ \_\_\_\_\_ (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57) USE VALUE FROM FINAL CERTIFICATIN OF VALUATION PROVIDED BY ASSESSOR NO LATER THAN DECEMBER 10

Submitted: 12/28/2023 for budget/fiscal year 2024.  
(not later than Dec. 15) (dd/mm/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>8.881</u> mills	\$ <u>136,450</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< <u>-</u> > mills	\$ < <u>-</u> >
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>8.881</b> mills	<b>\$ 136,450</b>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [ Sum of General Operating Subtotal and Lines 3 to 7 ]	<b>8.881</b> mills	<b>\$ 136,450</b>

Contact person: (print) Sue Blair, CRS of Colorado, LLC Daytime phone: 303-381-4960  
Signed: *Sue Blair* Title: District Manager

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG) Room 521 1313 Sherman Street Denver, CO 80203. Questions? Call DLG at (303) 864-7720.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

# DEER CREEK WATER DISTRICT

## 2024 Budget Message

### Introduction

Deer Creek Water District, the (“District”) was organized in 2008 to provide for the planning, acquisition, financing, extension, operation and maintenance of the water system serving the District.

The 2024 budget was prepared in accordance with the Local Budget Law of Colorado. The budget reflects the projected spending plan for the 2024 fiscal year based on available revenues. This budget provides for the annual debt service on the District’s General Obligation Debt, the general operation of the District, and a business-like enterprise for the distribution of treated water.

In 2008, the Electors of the District authorized mill levy rate adjustments for revenue stabilization.

The District’s mill levy was maintained at 8.881 mills for taxes collected in the 2024 fiscal year, and all revenues from the mill levy are designated to the General Fund totaling 15,364,239.

### Budgetary Basis of Accounting

The District uses funds to budget and report on its financial position and results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain functions. The various funds determine the total District budget. The District’s General Fund is considered a governmental fund and is reported using the economic resources focus and the modified accrual basis of accounting. The District’s Water Enterprise Fund is also reported using the economic resources focus and the modified accrual basis of accounting. Revenues are recorded when earned and expenses recorded when the liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenues in the year for which they are levied.

### Fund Summaries

The **General Fund** is used to account for resources traditionally associated with government such as property taxes, specific ownership tax and expenditures which include district administration, legal services, landscape maintenance, snow removal and other expenses related to statutory operations of a local government. The General Fund’s primary sources of revenue are property taxes and specific ownership taxes.

The **Water Enterprise Fund** accounts for the operations that are financed and operated in a manner similar to private business enterprise, where the intent is that costs of providing services to the public on a continuing basis be financed primarily through user charges.

### Emergency Reserve

As required by Section 20 of Article X of the Colorado Constitution (“TABOR”), the District has provided for an Emergency Reserve in the amount of 3% of the total fiscal year revenue in the General Fund